

APPENDIX A

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SCHEDULED REPORTS - TIME SCHEDULES FOR
PRODUCTION AND WORKLOAD

Monday

	<u>Schedule</u>		<u>Time Allowed</u>	<u>Average No.</u>		<u>No.</u>
	<u>Received</u>	<u>Due Out</u>	<u>(hours)</u>	<u>Pages</u>	<u>No. Copies</u>	<u>Impressions*</u>
1. Daily	1100	1400	3	15	420	6,300
2. Daily	1200	1400	2	3	100	300
3. Daily	1230	1400	1½	3	130	390
4. Daily	1900	0800	13	8	125	1,000
5. Daily	1600	1700	1	6	30	180
6. Daily	1300	1400	1	2	20	40
				<u>37</u>	<u>825</u>	<u>8,210</u>

Tuesday

1. Daily	1100	1400	3	15	420	6,300
2. Daily	1200	1400	2	3	100	300
3. Daily	1230	1400	1½	3	130	390
4. Daily	1900	0800	13	8	125	1,000
5. Daily	1600	1700	1	6	30	180
6. Daily	1300	1400	1	2	20	40
				<u>37</u>	<u>825</u>	<u>8,210</u>

Wednesday

1. Daily	1100	1400	3	15	420	6,300
2. Daily	1200	1400	2	3	100	300
3. Daily	1230	1400	1½	3	130	390
4. Daily	1900	0800	13	8	125	1,000
5. Daily	1600	1700	1	6	30	180
6. Daily	1300	1400	1	2	20	40
7. Weekly	1800	0800	14	15	150	3,000
				<u>52</u>	<u>975</u>	<u>11,210</u>

Thursday

1. Daily	1100	1400	3	15	420	6,300
2. Daily	1200	1400	2	3	100	300
3. Daily	1230	1400	1½	3	130	390
4. Daily	1900	0800	13	8	125	1,000
5. Daily	1600	1700	1	6	30	180
6. Daily	1300	1400	1	2	20	40
7. Weekly	1900	0800	13	20	150	3,000
8. Weekly	1900	0800	13	15	350	5,250
				<u>72</u>	<u>1,275</u>	<u>15,460</u>

* These impressions are made on preprinted stock. Therefore each page is run twice. The impressions shown here are for the daily printings and do not include the impressions required for the preprinting, some of which is done in the [redacted] plant.

APPENDIX A

Friday

	<u>Schedule</u>		<u>Time Allowed</u> <u>(hours)</u>	<u>Average No.</u> <u>Pages</u>	<u>No. Copies</u>	<u>No.</u> <u>Impressions*</u>
	<u>Received</u>	<u>Due Out</u>				
1. Daily	1100	1400	3	15	420	5,100
2. Daily	1200	1400	2	3	100	300
3. Daily	1230	1400	1½	3	130	390
4. Daily	1900	0600	13	8	125	1,000
5. Daily	1600	1700	1	6	30	150
6. Daily	1300	1400	1	2	20	40
				<u>37</u>	<u>825</u>	<u>6,210</u>

Saturday

1. Daily	1900	0600	13	8	125	1,000
2. Daily	1600	1700	1	6	30	150
				<u>14</u>	<u>155</u>	<u>1,150</u>

* These impressions are made on preprinted stock. Therefore each page is run twice. The impressions shown here are for the daily printings and do not include the impressions required for the preprinting, some of which is done in the [redacted] plant.

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